



Date rec'd \_\_\_\_\_

At store # \_\_\_\_\_

Rec'd by \_\_\_\_\_

EEID  
(If Hired)

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Email completed application to: onestophbinfo@gmail.com

**PERSONAL INFORMATION**

Please complete all information. Use ink and print clearly, so we can get to know you!

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

M.I. \_\_\_\_\_

Current Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone # ( ) \_\_\_\_\_

Other # ( ) \_\_\_\_\_

Email \_\_\_\_\_

Other Names (so that we may verify your employment history) \_\_\_\_\_

Are you legally authorized to work in the US? YES  NO

Federal law requires you to produce within 3 business days of hire specific documents establishing your identity and authorization for employment in the US.

Are you under 18 years of age? YES  NO  Have you ever worked retail before? YES  NO

**EMPLOYMENT HISTORY**

Please account for the last 5 years, starting with the most recent. Complete even if you are attaching a resume.

May we contact your current employer? YES  NO

COMPANY NAME	EMPLOYMENT DATES	From	To	Salary	per hour
Address _____	Phone# _____				
Title _____	Supervisor's Name _____				
What kind of work did you do? _____	Why did you leave? _____				

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COMPANY NAME	EMPLOYMENT DATES	From	To	Salary	per hour
Address _____	Phone# _____				
Title _____	Supervisor's Name _____				
What kind of work did you do? _____	Why did you leave? _____				

**EDUCATION & SKILLS**

High School: Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Circle highest grade completed: 9 10 11 12 GED Are you still attending? YES  NO

College/Technical or Trade school/or other education/training (List all whether or not degree was obtained)

Name	Address	Dates	Major	Minor	Degree completed
_____	_____	_____	_____	_____	_____

Describe any abilities, experience, or aptitude that you believe would be helpful in your job

\_\_\_\_\_

**JOB INTEREST**

How many hours per week would you like to work?

How did you hear about One Stop Smoke Shop

**YOUR AVAILABILITY**

Shifts vary by store, starting as early as 10:00 a.m. and ending as late as 10:00 pm. Please confirm the shift schedule needed at your store.

What is your availability?

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
EARLIEST TIME							
LATEST TIME							

**TERMS OF HIRE**

PLEASE READ CAREFULLY BEFORE SIGNING:

I read and understand the Position Description and can perform the essential functions with or without a reasonable accommodation. I answered every question on this application completely, truthfully and correctly. I understand that if I am hired and any of the information I provided is found to be untruthful, misstated, or purposely omitted, I could lose my job. I understand that this application is not an offer, promise, or contract of employment, either expressed or implied. My employment would be "at will" and could be terminated by either One Stop Smoke Shop or me at any time, with or without notice or cause.

APPLICANT'S SIGNATURE (Void unless signed and dated)

DATE

Your application will be considered active for 14 days. For consideration after that, you must submit a new application.

**AN EQUAL OPPORTUNITY EMPLOYER:** We are an equal opportunity employer and do not discriminate based upon race, color, religion, sex, sexual orientation, pregnancy, marital status, national origin, citizenship, veteran status, ancestry, age (over 40), physical or mental disability, medical condition (cancer-related), gender identity or expression, genetic information including sickle cell or hemoglobin C trait, or any other consideration made unlawful by applicable federal, state, or local law.